



Re-founded 1555

# Ripon Grammar School

*Engineering Specialism within a Grammar School*



## APPLICATION FOR STUDENT LEAVE OF ABSENCE IN EXCEPTIONAL CIRCUMSTANCES DURING TERM TIME

Name of student(s):

Form:

Home address:

Contact tel no:

Email address:

I request permission for my child to be absent from school

from ..... to .....

Total school days .....

**Reason for request:** *this must be for exceptional circumstances only – please refer to stated criteria. Continue on a separate sheet if necessary.*

Signature of parent/guardian ..... date .....

*For school use only*

Received by headmaster (signature) ..... date .....

Decision reached .....

Date reply returned to parent/guardian .....

Headmaster: Martin Pearman, MA(Oxon), CChem, FRSC

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