



Re-founded 1555

Ripon Grammar School

Helping shape the future since 1555



Year 9 Admissions Policy

1. Introduction

Ripon Grammar School is an academically selective co-educational maintained school for day and boarding students, both weekly and termly. The Governors of the School are the admission authority for admission into the Year 9. In the admissions process, applicants for day and boarding places are considered as distinct and separate groups. A boarding place cannot be converted into a day place.

As an academically selective school all students, boarding and day, must reach the prescribed academic standard before being offered a place. For Year 9 entry the School administers its own tests and determines the standard required. Students already on the School Roll at any time during Year 8 are not eligible to take the tests.

2. Total Places Available

The exact number of day and boarding places available each year is determined annually by the Governors taking into account the size of Year 8 and the number of boarding places available. Any unallocated boarding places will be made available to day students according to the School's criteria for entry for a Year 9 day place.

3. Day Places

Where there are more suitable applicants than there are day places available the following priority and sub-criteria will be used and a waiting list established:

Priority is given to:

1. Those children whose home address¹ lies within the catchment area for Year 7 entry as defined by North Yorkshire County Council (NYCC).
2. Those children whose home address lies outside the catchment area for Year 7 entry as defined by North Yorkshire County Council (NYCC)

Within each of the priorities above the following sub-criteria will be used in order of priority

1. Looked after children and previously looked after children
2. Children of members of the UK Armed Forces
3. Children with a sibling at Ripon Grammar School²
4. Those whose home address is closest to the School (measured using an electronic mapping system)

¹ Definition of home address is that used by NYCC

² Sibling refers to brother or sister and includes children who live as brother or sister in the same house, including adopted siblings, stepbrothers or sisters and foster brothers or sister.

4. Boarding Eligibility

To be eligible for a boarding place a student must be either:

1. A UK national or
2. European Union (EU) national or if from outside the EU
3. Have legitimate residence in the UK which confers the right to education at UK public expense.

Where there is any doubt about this, the School may require the necessary evidence before the offer of a boarding place is made. All boarding students whose home is outside the UK, or whose parents work abroad, must have a named guardian in the UK.

5. Boarding Places

Where there are more suitable applicants than there are boarding places available the following priorities will be used and a waiting list established. These criteria conform to regulations published by the Department for Education (DfE) and are applied separately to boys and girls solely on the grounds of space available in the boarding houses.

Priority is given, in the order listed, to:

1. Looked after children and previously looked after children
2. Children of members of the UK Armed Forces who, because of high family mobility, qualify for Ministry of Defence financial assistance with the cost of boarding school fees.
3. Children with a demonstrable boarding need. These include, in order of priority:
 - a. Children at risk or with an unstable home environment
 - b. Children of service personnel who have died while serving or who have been discharged as a result of attributable injury
 - c. Children of key workers and Crown Servants working abroad, e.g. the children of charity workers, people working for voluntary service organisations, the diplomatic service or the European Union, teachers, law enforcement officers and medical staff working abroad whose work dictates that they spend much of the year overseas.
4. Children with a sibling boarding at Ripon Grammar School
5. Weekly boarders with those living furthest from the School (measured using an electronic mapping system) given priority within this category.
6. Termly boarders with those living furthest from the School (measured using an electronic mapping system) given priority within this category.

6. Boarding Fees

As a maintained school, boarding fees are payable for students who board but all tuition is free. Fees are set by Governors annually and parents informed of any changes before the end of the Spring Term to take effect at the start of the academic year in September. Governors require prompt payment of fees according to the agreed contract. Failure to pay

the fees by the end of the term in which they are due could result in the student being removed from the school roll in accordance with DfE regulations³. Governors require 1 term's notice of the removal of a student from boarding.

7. Suitability for Boarding

Parents of boarding applicants must complete a 'suitability for boarding' form when applying for a place.

When assessing how suitable a child is for boarding, the School considers the following:

1. whether a child is able to cope with, and benefit from, a boarding place;
2. whether a child presents a serious health and safety hazard to other boarders.

8. Allocation of places and notification to parents

Boarding and day places are allocated at the same time and parents notified on the same day. Parents offered places are required to confirm their acceptance with the School, and (boarders only) pay the bond required within three weeks of the offer being made. Failure to do this may result in the offer being withdrawn and the place being offered to someone on the waiting list.

Approved by Chair of Governors' Admissions Committee



October 2017

³ The Education [Student Registration](England) Regulations 2011, effective from September 2011