



**Ripon Grammar School
Pastoral Support Officer**

PERSON SPECIFICATION

	ESSENTIAL	DESIRABLE/HELPFUL
EDUCATION, KNOWLEDGE & EXPERIENCE	<ul style="list-style-type: none"> • Experience of working with young people of relevant age. • First Aid trained or willingness to have training • Knowledge of safeguarding legislation and procedures • Knowledge of behavioural management techniques • An understanding of child development. 	<ul style="list-style-type: none"> • Relevant NVQ3 qualification • Knowledge of Health & Safety regulations • Interested in own professional development • Interest in the impact of boarding on needs of learners.
APTITUDE	<ul style="list-style-type: none"> • Good command of written and spoken English • Determination and resilience to 'see the job through' and work to deadlines • Supportive of school ethos 	<ul style="list-style-type: none"> • Flexible approach to working hours
SOCIAL SKILLS	<ul style="list-style-type: none"> • Vision, energy and interpersonal skills necessary to inspire commitment and enthusiasm. • Ability to liaise with members of the school community including staff, past and present students etc. • Good team player • A good listener and empathetic • Helpful and supportive attitude • Adaptable and flexible 	