



## Ripon Grammar School

### REGULATIONS CONCERNING UNIFORM, APPEARANCE AND PERSONAL POSSESSIONS

**The following applies to all students (unless where stipulated in brackets for Sixth Form)**

#### 1. UNIFORM

At all times, students are required to wear the compulsory items listed on the uniform list, to look smart in appearance and to wear their *uniform with pride*. *No deviation from the school uniform will be allowed* and sanctions will be applied for incorrect items of uniform and poor appearance and students may be sent home if they arrive at school incorrectly dressed.

##### 1.1 Suppliers and Assistance

Parents are advised to shop at the school suppliers – The Ripon Uniform Shop or Smart Start Ripon to ensure approved styles are purchased. Grants to assist in the purchase of school uniform may be available and details may be obtained from the Headmaster's PA. Some items are optional and others not required until the summer term so it will not be necessary to make the total outlay initially.

#### 2. APPEARANCE

We ask parents to ensure that the uniform is purchased and worn as stated on the uniform list, especially regarding skirt length and style of trousers. Whilst hoodies are included on the PE kit list, they are specifically for PE/Games lessons and wearing a hoodie under a school blazer is not acceptable. Students undertaking Art and DT must ensure that their uniform remains protected and clean at all times; an apron must be worn in DT and Art lessons.

##### 2.1 Hair

- All students must fulfil the standards of neatness expected. Hair must be of a natural colour, tidy and out of the eyes. Students should tie back hair which is shoulder-length or longer, with a clasp, scrunchie or band in science/PE/practical lessons. Hair accessories should be plain and in school colours.
- Students must be clean shaven at all times.
- Where a headscarf is worn for religious reasons, this should be plain and in tune with school colours. The full face of a student must be visible at all times.
- Extremes of hair style, colour, length [for example very long or short e.g. No.3 or less] are not permitted.

## 2.2 Jewellery

- Students in Year 7-11 may wear *one pair* of matching small stud earrings in the lower ear lobe only; one earring in each ear. (In Year 12-13 two small stud earrings per ear can be worn. These may be in the lobe and/or upper ear, not in the tragus.)
- Other items of jewellery must not be worn in school, or whilst attending school functions or on school visits.
- With the exception of ear piercings no body or facial piercing is allowed and the use of plasters to cover piercings is not permissible. No tongue, nose or other facial piercings are permitted on health and safety grounds.
- Rings, bracelets and wristbands must not be worn in school as they pose a health and safety risk.
- We recognise the diversity of our community; discrete, visible religious or cultural symbols will be individually considered on request of the parent / carer to the Deputy Head (Pastoral)

## 2.3 Make-up and nail varnish

- Make-up and nail varnish is not to be worn by students in Years 7-11. (In Year 12-13 make-up is permitted but must be subtle and natural. Only nude-coloured varnish is permitted.)
- Nails must be short and natural.
- If concealer for skin blemishes is applied to the skin, it must be subtle and natural.
- Tattoos (temporary or permanent) should not be visible at any time.

## 3. PERSONAL POSSESSIONS

All personal possessions brought on to the school site are entirely at an owner's own risk. The school cannot guarantee fully the safety of items at all times. It is advised that, where possible, personal possessions are carried on the person and that expensive items are left at home.

### 3.1 Forbidden Items

The following are forbidden and must not, at any time, be brought into school:

- Alcoholic drinks/illegal substances
- Cigarettes; e-cigarettes; tobacco; lighters; matches
- Chewing gum
- Fireworks
- Sharp cutting tools such as Stanley knives and blades
- Correcting fluid such as "Tipp-Ex"
- Laser pens
- Aerosols
- High-caffeine energy drinks

### 3.2 Bags and personal items

- For the care and carriage of books, a strong case/bag in a discreet colour is required. Plastic carriers, hessian bags, flimsy nylon bags are not acceptable for this purpose.
- Sports kit must be carried in a separate sports bag.
- All personal items such as calculators are to be clearly labelled with the student's name.

### 3.3 Food and water

- Students are encouraged to bring a reusable water bottle to school in order to have access to drinking water in lessons.
- Students are not permitted to take food out of the dining room at break and lunch-time. Eating in classrooms and areas other than the dining room/outside eating area/sixth form social areas, is strictly forbidden. (Sixth form students cannot take hot drinks out of the Sixth Form Centre.)
- In the spirit of healthy eating, students are not permitted to bring upwards of 500ml bottles of fizzy drinks, family size bags of sweets/chocolate onto the school premises.
- Students are able to purchase food at break-time and lunchtime in the school dining room, and may opt to bring a packed lunch from home.

### 3.4 Mobile phones and electronic devices

Mobile phones are permitted on school site but must be off (not on silent/vibrate) and they should not be seen or used throughout the school day except for approved use as listed below:

- Phones are allowed on site to enable communication regarding travel arrangements between students and parents particularly in view of the distances some students travel to school at lunchtime or at 15:55. To facilitate this, phones may be used by students before/after school and during lunchtime for the purpose of sending/checking messages and in the approved area ONLY - the Main Hall.
- At all other times for contact with parents, permission must be sought from a member of staff; this should take place only in exceptional circumstances and in a discreet area of the school.
- Alternative procedures are in place in the case of illness or other routine matters and should be used instead. Students will not be able to use phones in the medical room.
- Students should take care when using phones before and after school, particularly when crossing the road; students should be aware that phones can be a distraction and should be used with care.
- Other electronic devices are not permitted on site without permission. This includes ipods, tablets, laptops, cameras, etc. although there is an exemption for Sixth Form students where they are entitled to use their phones in designated areas and for appropriate uses only.
- *Photography and filming is not permitted on school site at any time of the school day* (unless prior approval has been sought).
- Students are reminded that all electronic devices are banned from public examinations and infringement of these rules will lead to disqualification from at least the examination being taken and possibly all other examinations taken during the same session (e.g. all GCSE examinations).

**Reviewed: April 2020**

**M Murray, Deputy Head [Pastoral]**

