

Report of the Trustees
For The Year Ended 31st March 2011

The trustees present their report with the financial statements of the charity for the year ended 31st March 2011. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

512105

Principal address

Clotherholme Road
Ripon
North Yorkshire
HG4 2DG

Trustees

M L Pearman
Miss M J Murray
N McGrann
Mrs C Wise
K Auger

Bankers

Lloyds TSB, 8-11 Cambridge Crescent, Harrogate, North Yorkshire HG1 1PQ
National Westminster Bank, 39 Market Place, Ripon, North Yorkshire HG4 1DB
The Charities Official Investment Fund, 80 Cheapside, London, EC2V 6DZ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Organisational structure

The Headmaster, the two Deputy Headteachers and the two Assistant Headteachers are the trustees of the Fund and have the responsibility for the approval of all disbursements. Mrs S Forder, the School Bursar, acts as Clerk to the Trustees.

Risk management

Issue of financial management and associated risks such as entitlement to expenditure, investment strategy and value for money have been considered by the trustees. We believe that appropriate checks and balances are in place in the form of systems which include regular auditing, external audit and monitoring, restricted entitlement to expenditure, and reporting to the governors' Finance Committee.

We have satisfied ourselves that no Health and Safety risks apply in any of our direct undertakings; we are also satisfied that the school's own policies of risk assessment and Health and Safety are applied appropriately to activities supported by the Fund.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of the Fund is: to advance the education of the pupils in the school by providing or assisting the provision of educational, recreational and other charitable facilities in augmentation of such facilities financed by the Local Authority. The activities of Ripon Grammar School General Fund are carried out for the public benefit.

The public benefit requirement was discussed by the Trustees in relation to Ripon Grammar School General Fund. In looking at the overall aim and the objectives of the Charity, the Trustees had regard to the Charity Commission's public benefit guidance.

Review of activities

The major aspects of school life which have received significant support from the School Fund over the past year have again been school dramatic and musical productions, games and assistance with the costs of school visits. The school is also very grateful to the Foundation Governors for their financial support of school transport for sports fixtures whilst recognising that the level of support now needed exceeds what the foundation is able to contribute. This is due to an increase in the number of competitive fixtures and a decrease in income from the Foundation due to lower interest rates. This is likely to remain an issue for the foreseeable future.

Support for our drama and music activities at grass roots level and the underwriting of public productions (such as 'Once on the Island' and 'Return to the Forbidden Planet') remains a prime use for the Fund. Any surplus generated by productions is always ploughed back into the Fund, although some is used to improve the stock of lighting equipment and other drama resources.

The number of pupils involved in school games continues to be high. We have maintained an impressive range of sports matches for a state school of our size. The number of fixtures which are taking place in rugby, cricket, hockey, rounders in addition to soccer, cross-country running, badminton, swimming, athletics provide a rich range of opportunity for students. This has naturally had funding implications. The completion of the Astroturf will enable more home fixtures, especially in hockey, which will hopefully reduce funding for away fixtures.

The school subsidises many school trips and further financial support is then given to particular projects and to a large number of individual pupils. Every pupil in the school therefore benefits to some degree from this support, which helps the school to run such a varied and rewarding programme. The advent of 'rarely cover' in September 2009 has not diminished the number of valuable trips and I am grateful to the staff for their support and commitment to the wider education of the students at Ripon Grammar School.

We have continued the policy of ploughing money back into Sixth Form facilities and activities any profits generated by the Common Room vending machines.

ACHIEVEMENT AND PERFORMANCE

Contributions to the Fund

Parental contributions to the Fund have been welcomed, which will help to maintain support for school trips. I am very grateful to the parents' association who have given £3,000 to support the school's activities such as a printer for the art room, library furniture plus a variety of departmental bids. The parents' association has also continued to fund the leasing costs for the school minibus for 3 years at a cost of £4,700 per annum. This has reduced the financial burden on the foundation for sports fixtures.

Further parental contributions to the restricted funds, has enabled the school to install an 'astroturf' pitch. The approved deficit has enabled the school to install the pitch now; contributions will pay this off in 2-3 years time.

FINANCIAL REVIEW

Reserves policy

The current reserves include a restricted sum which is being used to fund the sports hall projects. This has continued to build as a result of direct debit payments. To ensure full payment by September 2009, the Local Authority has agreed to loan an amount to the school of £150,000 to help with the cash flow for the sports hall project. The remaining reserves include Endowment Funds used to purchase prizes for Speech Day or Lower School Prizegiving and an Unrestricted sum which we plan to put to the same range of uses in the future as hitherto.

Ripon Grammar School General Fund

Report of the Trustees
For the Year Ended 31st March 2011

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The law applicable to charities in England and Wales, the Charities Act 1993, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are responsible and prudent;
- prepare the financial statements on the going basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD



M L Pearman – Chair and Trustee

Date: 26/5/11

STATEMENT OF FINANCIAL ACTIVITIES
For the Financial Year: 1 April 2010 – 31st March 2011

Receipts and Payments Account 2010/2011
Unrestricted Funds

Receipts	<i>Notes</i>	2010/11	2009/10
		£	£
Donations and Gifts		20403	22613
Investment income		48	247
Other receipts	1	248740	204845
Total Receipts		269191	227705

Payments		£	£
Direct Charitable Payments	2	242410	229122
Total Payments		242410	229122

		£	£
Net of Receipts/ Payments		26781	-1417
Cash funds last year end		32915	34332
Petty cash last year end		50	50
Cash funds this year end		59746	32965

Receipts and Payments Account 2010/2011
Endowment Funds

Receipts	<i>Notes</i>	2010/11	2009/10
		£	£
Donations and Gifts			
Investment income		24	35
Total Receipts		24	35

Payments		£	£
Direct Charitable Expenditure		23	54
Total Payments		23	54

		£	£
Net of Receipts/Payments		1	19
Cash funds last year end		4374	4393
Cash funds this year end		4375	4374

STATEMENT OF FINANCIAL ACTIVITIES
For the Financial Year: 1 April 2010 – 31st March 2011

Receipts and Payments Account 2010/2011
Restricted Funds

Receipts	Notes	2010/11	2009/10
		£	£
Donations and Gifts		100598	145887
Investment income		10	1000
Other receipts			
Total Receipts		100608	146887

Payments		£	£
Direct Charitable Expenditure		103866	618404
Total Payments		103866	618404

		£	£
Net of Payments/Receipts		-3258	471517
Cash funds last year end		7757	479274
Cash funds this year end	3	4499	7757

Statement of Assets and Liabilities at the year end 31 March 2011

Cash Funds	Restricted	Unrestricted	Endowment
Nat West Current		£63	
Lloyds Deposit		£6226	
Lloyds Current £ 48704	£4499	£43370	
Less unrepresented cheques £ 835			
COIF		£10037	£4375
Petty Cash		£50	
Total	£4499	£59746	£4375

STATEMENT OF FINANCIAL ACTIVITIESFor the Financial Year: 1 April 2010 – 31st March 2011*Notes relating to the Accounts for the year 2010/2011***1 Other Receipts**

	<i>Total</i> 2010/11 £	<i>Total</i> 2009/10 £
Books and Awards	2309	2830
Day Trips	16403	13797
Drama Productions	2753	3422
Library Events	668	1045
Misc. Accounts	9821	7682
Photographs	0	504
Printing/Publications	0	513
Residential Trips	198306	146031
Sports	3729	7379
Uniform/Clothing	2223	7520
Vending	12528	14122
Total	248740	204845

2 Direct Charitable Payments

	<i>Total</i> 2010/11 £	<i>Total</i> 2009/10 £
Admin	1229	0
Books and Awards	3039	534
Day Trips	17026	16079
Drama Productions	2353	2612
Goods Purchased	9573	11333
Library Events	668	1045
Misc. Accounts	14365	8654
Printing/Publications	1350	1329
Residential Trips	163378	149291
Sports Events	11229	11741
Uniform/Clothing	1654	6982
Vending	16546	16574
Total	242410	229121

3 Cash Funds this year end

There are currently five Restricted Accounts:

Fundraising for Sports Hall, Pond, Greenpower, Design Technology, Charity Fundraising.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of

Registered charity number (optional)

On accounts for the year ended

Set out on pages

Respective responsibilities of Trustees and examiner As the charity's trustees you are responsible for the preparation of the accounts: you consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)b of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement In connection with my examination, no matter has come to my attention:(other than that disclosed overleaf*):

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - ◆ to keep accounting records in accordance with section 41 of the Act; and
 - ◆ to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met: or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in brackets if they do not apply.

Signed Date

Name

Relevant professional qualification or body (if any)

Address