



Re-founded 1555

# Ripon Grammar School

*Helping shape the future since 1555*



18 February 2019

## First Form Parent's Evening Thursday 7 March 4:30-7:00pm

Dear Parent/s/Guardians,

We are hosting a parent's evening on Thursday the 7<sup>th</sup> March, which we invite you to attend. This evening will give you the opportunity to discuss your son or daughter's progress with their subject teachers. You may also use the opportunity to discuss how they have settled into secondary school with their form tutor, or with either Mr Barber or myself.

Your child has been issued with an appointment sheet to record timings of appointments made with specific teachers, and we ask that each member of staff meets with parents or guardians for five minutes. If you have a more serious issue which you feel will require more time to discuss, please do contact the lower school directly and we can arrange this for you at another time.

We recommend that a 5 minute gap is left between appointments, to allow time to move around the site to visit the relevant rooms for individual teachers. Please be aware that many staff teach more than one form, and may therefore not have time to see you on the evening. If you do not get the opportunity to meet with a specific teacher, and would like further information on your child's progress, please do email the Lower School Office and we will ensure you are contacted either by telephone or email.

If you are unable to come but would like to make contact with your child's teachers, myself or Mr. Barber, please do not hesitate to contact us by telephone on 01765 602647 extension 247 or via our Lower School Office email address:  
**[lowerschool@ripongrammar.co.uk](mailto:lowerschool@ripongrammar.co.uk)**

We look forward to seeing you on the 7<sup>th</sup> March.

Yours sincerely,

**Miss A. Hoskins**  
**(Head of Lower School)**

**Mr. Barber**  
**(Deputy Head of Lower School)**

Headmaster: Mr. Jonathan M. Webb, MA (Cantab).

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