



Re-founded 1555

Ripon Grammar School

Helping shape the future since 1555



June 2018

To Parents of Sixth Form Students:

Dear Parents,

As AS examinations and study leave are over, students in the lower sixth take over the duties and responsibilities formerly carried out by the Upper Sixth. In order to recognise this change, lower sixth students will also assume some of the privileges of seniority when they arrive back from study leave provided they have returned all relevant forms.

With parental permission, **from MONDAY 11 JUNE, students may leave the premises in order to study at home following afternoon registration and provided they have no other timetabled lessons or school activities.** Please note that **Wednesday afternoons are exempt from this arrangement** with afternoon enrichment activities continuing as normal and these remain compulsory. Students are not permitted to leave school before afternoon registration or during morning free periods.

It is essential that students use the time wisely and should not be using the time for activities such as part-time paid employment or for leisure. Students will still be required to fulfil school commitments e.g. sports practices, rehearsals, requests from staff to participate in activities, etc., and may have the privilege withdrawn if it is abused. It is vital that students continue to attend all lessons, unless they have returned forms signed by their parents to confirm that they no longer intend to continue with a specific subject. **If parents do give consent for their daughter/son to leave school after afternoon registration they are asked to complete the attached pro-forma and to return it to Mrs Griffiths by Friday 8 June.** To fulfil fire regulations, students who leave school during the afternoon **MUST** sign out at main reception.

This arrangement has been made in a spirit of co-operation with the students and with yourselves. One further area in which such co-operation is vital, and which is a matter of concern to the school, is the use of cars by students. We recognise that many students enjoy this opportunity, and that this may be the only transport option available to them, and that they are predominantly skilled and sensible drivers. However, we do have a deep-rooted concern, sadly reinforced by experience, when we see groups of students climbing into the car of an inexperienced driver. We would therefore appreciate your support and co-operation in completing the attached form and re-enforcing the school rules and your own expectations with your son/daughter:

i) Students should not be driving to and from school, giving lifts to other students or accepting lifts from students unless the permission slip returned at the start of the year states that they can do so. **Students should not be using vehicles at times other than driving to and from school at the start and end of the school day.**

Headmaster: Mr. Jonathan M. Webb, MA (Cantab).

Address: Clothholme Road, Ripon, North Yorkshire HG4 2DG Telephone: (01765) 602647 Facsimile: (01765) 606388

Email: admin@ripongrammar.co.uk Website: www.ripongrammar.co.uk



ii) Students are **not allowed** to drive or park their vehicles within the school grounds; they should park carefully on the roads in the vicinity of school. However, following concerns from local residents we ask that they park responsibly and carefully in the neighbouring streets.

We have had a number of incidents recently where residents in **Ash Grove** and **Filey Avenue** have been unable to get out of their own driveways, delivery vehicles unable to access the roads and carers for elderly residents unable to get to houses because of the way students have parked. We are therefore asking students who do drive to school not to park on those roads, and to give themselves plenty of time in the mornings to arrive at school and to find safe parking spaces in the vicinity of school.

iii) Students should inform Mrs Griffiths as soon as they have passed their driving test and supply her with vehicle details should they be using a vehicle to drive to and from school.

iv) Students are **not** permitted to arrange driving lessons during school time (e.g. during study periods), these should be arranged for lunchtime or after school. We will give permission for students to be absent from school to undertake their practical driving test, this request needs to be made in writing to myself.

Please contact myself or Mrs Griffiths at griffithse@ripogrammar.co.uk if you have any questions or concerns.

Yours sincerely,



Mr T Fell
Head of Sixth Form

PERMISSIONS

STUDENT NAME:

FORM:

I give my permission for my daughter/son:

Please ✓ as appropriate:

- to leave the school premises following afternoon registration when all timetabled commitments have been completed, in order to study at home.
- We understand that if they are requested to attend a school activity/study session by a member of staff that this will take priority.
- We understand that they will sign out at reception when they leave the school premises.
- We understand that they will not be absent from school during any free periods during the morning session.

Signed (PARENT): _____ **Date:** _____

Signed (STUDENT): _____ **Date:** _____

I give my permission regarding travelling in cars as follows (please tick those that apply):

- to drive to and from school.
- to transport other students to and from school by car.
- to be a passenger in a car driven by another student to and from school.

Signed (by parent): _____ **Date:** _____

Students who intend to drive cars to school (even if not on a regular basis), please complete the details below:

Make of car: _____ Model of car : _____

Registration number: _____ Colour: _____

PLEASE RETURN TO MRS GRIFFITHS BY FRIDAY 8 JUNE