RIPON GRAMMAR SCHOOL

Person specification for Systems Manager

	Essential	Desirable
Experience and Knowledge	• At least 3 years' experience of working in an IT environment at managerial level. • Working with young people. • Working in a Microsoft windows environment • Working knowledge of hypervisor technologies such as Vmware or Hyper-V. • Microsoft Server 2012 - 2019 • Domain administration, Active Directory, DNS, DHCP, GPO, SCCM\MECM • Office 365 / Azure AD • VMware vSphere 6.5 • School/Education MIS (RGS uses Bromcom) • Microsoft SQL Server • Powershell • Virus protection technologies • SAN solutions (Dell & EMC) • Wireless solutions (Unifi) • Internet filtering technologies • Network infrastructure systems including routers, switches , firewalls and WLAN technologies • Knowledge of OSI model and TCP/IP stack protocols and their uses • Comprehensive understanding of providing a highly available, reliable and consistent infrastructure and end user environment.	• IT related degree • CompTIA Network+ qualification • VCP qualification • Experience of other operating systems • Experience with Paper cut software. • Experience of CCTV solutions • Experience with configuring HP Aruba switches • Experience of working in an educational setting

	• Proven managerial experience • Project Management and delivery	
Specific Aptitude	• Working at both a strategic and operation level • Excellent understanding of data security and the safeguarding of users • Budget and order management experience. • Ability to forecast financial and budgetary requirements • Ability to multitask and work to deadlines • Excellent organisational and communication skills. • Be responsible for own work loads • Be responsible for own professional development • Ability work calmly under pressure • Ability to work in a stressful environment • Ability to direct and manage a team. • Ability to chair team meetings and formulate action plans from discussions • Ability to manage difficult situations	
Motivation and Social Skills	• Flexible, motivational and dedicated. • Ability to plan, organise and prioritise. • Honesty and integrity • Ability to understand and develop the department and facilities according to the requirements of the school.	

	• Ability to sustain the integrity of the system whilst remaining flexible to the users' needs. • Ability to liaise with staff, pupils and outside agencies	

February 2021