



Friends of Ripon Grammar School



Renaissance Ball 2022

Thank you for organising a table of 10 for the ball on Sat 19th November at the Old Swan, Harrogate.

Please complete your details as the table organiser:

FULL NAME	
ADDRESS	
MOBILE	
EMAIL	

Please email friends@ripongrammar.com to check availability and reserve a table before making payment.

Please complete details for your table below in the order you would like seating arrangements to be organised.

	NAME (INCLUDING CHRISTIAN & SURNAME, REQUIRED BY HOTEL)	DIETARY REQUIREMENTS PLEASE STATE ANY ALLERGENS E.G. GF (GLUTEN FREE) V (VEGETARIAN) ETC. PLEASE STATE N/A IF NOT REQUIRED
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Please ensure you have received payment from those on your table before submitting payment for the entire table.

For a table of 10 we kindly ask payment of £650 to be made by electronic transfer to the following account:

Friends of Ripon Grammar School, Barclays, Sort Code 20 37 13, Account No 70669393

Please use the reference "FULL NAME & RGS BALL" as the table organiser overleaf when making payment.

Please tick to confirm payment for your table of 10 has been made

Date of Payment _____

Once payment has been made and this form has been completed, please email it to friends@ripongrammar.com and you will receive acknowledgement of your table booking.

We suggest you keep a copy of this form for your reference.

Tickets will be posted out to the table organiser using the address provided, once your booking is confirmed. We then kindly ask you to distribute tickets to those on your table.

A table wine booking form will be emailed out to the table organiser once your booking is confirmed.

- Please note that the bar at the Old Swan operates a cashless system and is card only.
- The raffle and the game Heads & Tails require cash.
- Auction prizes won can be paid for after the ball by electronic transfer.
- Please note any alcoholic raffle prizes won must not be opened on the evening.
- Car parking is charged at £10 per day. If you are staying overnight you need to make payment at reception & display a permit on your windscreen, otherwise tickets are issued by HBC.
- Preferential rates of accommodation are in place should you wish to stay overnight on Sat 19th November. Please quote "Renaissance Ball for Friends of RGS" when making your booking. The price for a classic double bedroom is £149.00, inclusive of bed & breakfast. Upgrade fees apply if you would like to upgrade: £20.00 per room for executive double or twins; £40.00 per room for executive suites & £60.00 per room for feature suites. Bedrooms will be on an 8-week release, which means any bedrooms not sold by 8 weeks prior to the ball, will be released on general sale. If you call within 8 weeks of the ball, bookings will be subject to availability.

We look forward to seeing you on Saturday 19th November at The Old Swan Hotel, Harrogate.

Friends of Ripon Grammar School

Friends of RGS seek to provide enrichment opportunities for pupils, staff, parents and the wider community.

Registered Charity No 1109915