



# Ripon Grammar School

24 November 2023

## Arrangements for school closure due to adverse weather conditions

Dear Parents/Guardians

I just thought I would clarify the arrangements should we need to close the school at short notice due to heavy snow or other adverse weather conditions.

If we decide to close the school for the day, we shall send a text message to all parents to advise them that the school will be closed. The school's twitter and face-book feed will also be updated. It is therefore most important that we have an up to date mobile telephone number for you. **We shall aim to do this by 7.30am** and will also put a note on the school website. I shall contact local radio stations, ie BBC Radio York, BBC Tees, BBC Leeds, Greatest Hits Radio Harrogate and Greatest Hits Radio York, so please do check these if in doubt.

If school has to close early during the day, we shall contact parents to advise the situation.

Please note that I shall monitor the situation daily and repeat the process each morning, if necessary, if the school remains closed. **I will not contact you if the school is open, so if you hear nothing the following day please assume school is open.**

If you need to update your contact details, please send these by email to [admin@ripongrammar.com](mailto:admin@ripongrammar.com) or telephone the School.

I hope this information is helpful, should the need arise.

Yours sincerely

**Jonathan M Webb**  
Headmaster

*Founded in Saxon Times, re-founded in 1555*

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