

ONLINE LEARNING AT RGS

A GUIDE FOR PARENTS AND GUARDIANS

WHO DO I TELL IF MY CHILD IS ILL?

- Email admin@riponggrammar.com
- Mrs Kinread in Reception deals with attendance
- Please keep school updated if your child has a Covid 19 test
- Do not email teachers directly



WHAT SHOULD MY CHILD DO IF SELF-ISOLATING BUT WELL?

- Do not email teachers directly
- Check Teams for new online learning materials or live lesson times
- Ensure all new work is completed to the best standard
- Make sure exercise books and folders are tidy and all work completed
- Read a book
- Use the wider reading and hints sheet at the end of this presentation



WHAT ONLINE LEARNING RESOURCES ARE USED BY RGS?

ALL LINKS ARE ON THE RGS HOME PAGE WWW.RIPONGRAMMAR.COM

- Microsoft Teams
- Office 365
- Sharepoint
- Accessit for the library



HOW DOES MY CHILD LOG ON TO TEAMS?

- Log in details in planner on a sticker
- **Check now- don't wait until needed**
- Go to www.ripongrammar.com
- Link to Office365 is at the bottom of the page
- Select Teams (purple icon with a T)










WHAT RULES DO I AND MY CHILD NEED TO UNDERSTAND?

- Using Posts- it is a classroom discussion
- Using emails- appropriate formality and working hours
- In online lessons- revisit and discuss this document with your child
- Standard and format of work submitted- to the best of their ability. Timely and tidy.

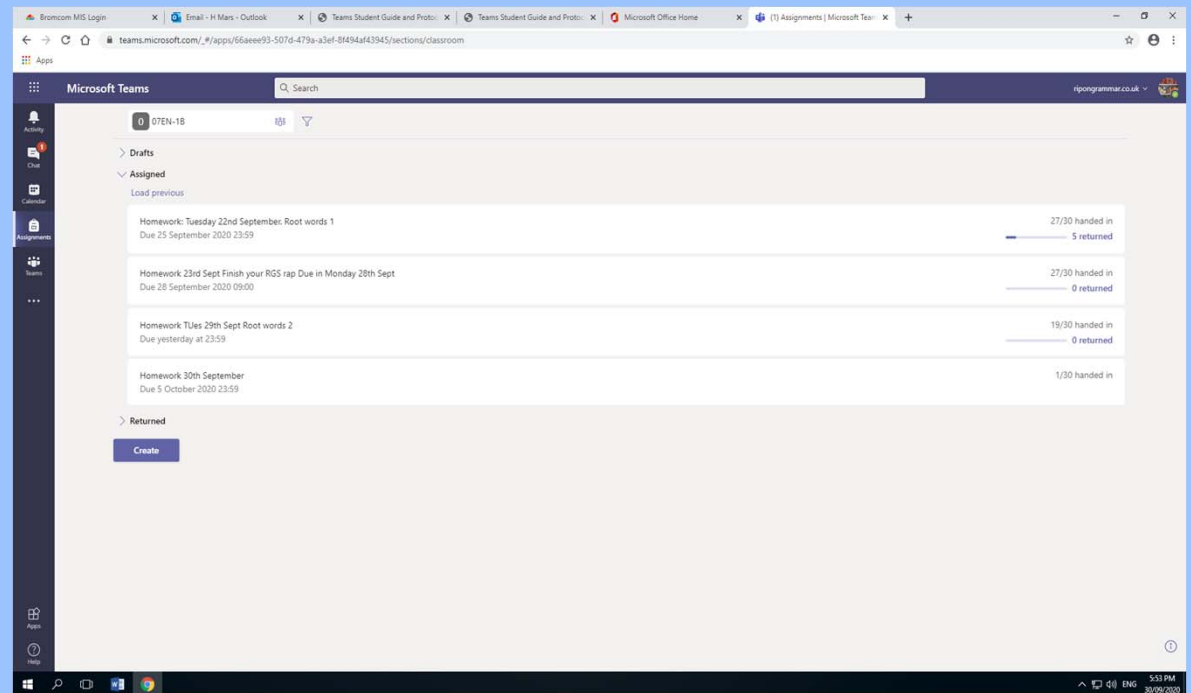
Safeguarding Protocol
This page explains how to keep safe when using Teams.

READ THIS PAGE BEFORE JOINING THE MEETING

	Invites Invites will be sent to students, but you must make sure that parents and carers know about and agree to the meetings.	Check your background Check to make sure that nothing private is visible behind you. If available on your device, use the background effects to blur or hide everything except you.	
	Camera off Only use video if you need to. You do not have to turn on the camera, just listen and chat and not be seen, if you would prefer.	Appropriate clothing All participants should be fully dressed in appropriate clothing, for example no night wear and wearing something that is smart.	
	Parent/carer supervision A parent or carer should say hello or give us a quick wave at the start of the meeting, so we know an adult is available.	Quiet please Let others in your house know that you are having a Teams meeting, so they don't accidentally interrupt.	
	Settings Students should only use the settings needed for the purposes of the meeting as setup by the teacher.	No recording No part of the meeting should be recorded, or screenshots taken. If a record of the meeting is needed, then the teacher will do this.	
	Courtesy muting To assist with sound quality, please mute yourself unless you wish to speak. Unmute yourself to speak then mute yourself again after you have spoken.	Talking carefully To comply with data protection, anyone who is not present should not be talked about, and we must be very careful with the words that we speak.	

HOW DO I SEE WHAT TASKS NEED TO BE COMPLETED?

- Tasks appear in a list
- Due date is on each one
- When completed, click Hand In
- It disappears from the list



HOW DO THEY HAND IN TASKS AND RECEIVE FEEDBACK?

- Feedback may be delivered individually, as marks or comments on a returned task
- Help your child reflect on this and record the mark on paper work if applicable
- Class feedback may be delivered in a post, a document or a live lesson



WHAT SUPPORT CAN MY CHILD ACCESS?

- Files and Classroom Materials on Teams for each subject
- Learning support department- SENCO Mrs Roy royb@ripongrammar.com
- Pastoral support via Heads of Year

Miss Hoskins Hoy7@ripongrammar.com

Mr Barber Hoy8@ripongrammar.com

Mr Harding Hoy9@ripongrammar.com

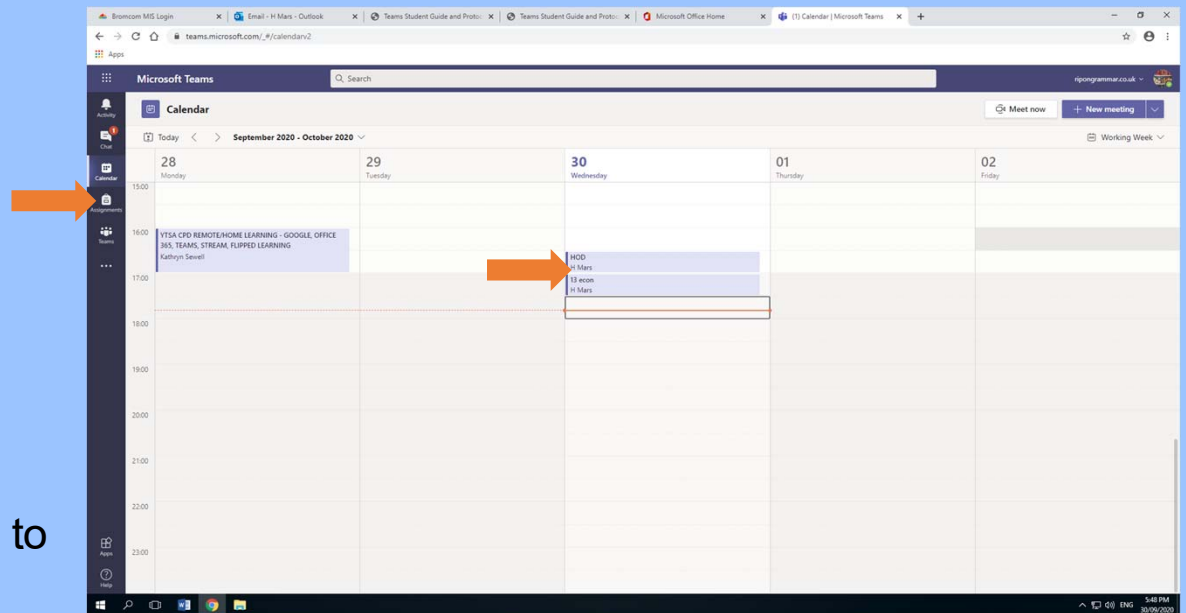
Miss Clark, Head of Upper School upperschool@ripongrammar.com

Mr Fell, Head of Sixth Form fellt@ripongrammar.com



HOW DOES MY CHILD JOIN ONLINE LESSONS?

- Select calendar on the left
- You will see scheduled meetings (lessons)
- Select Join
- Allow Audio
- Camera off and muted unless asked to turn on
- Teachers will record where possible



WHAT IF MY CHILD IS UNABLE TO COMPLETE ALL THE TASKS SET?

- Contact teachers for extension: use @Name in Teams
- If ICT access is a problem, contact Mr Slater, IT Manager and his team on support@ripongrammar.com or Head of Year
- Help them to prioritise
- Set deadlines and a work schedule
- Ask for help where needed



EXTRA TIPS AND TASKS

NB. Some of these are more applicable for different year groups or times of the school year.

WHAT EXTENSION TASKS CAN MY CHILD COMPLETE?



So you need to.....

Keep up with your class?

Please don't email your teachers for work: use Teams, as it helps them keep track of work, answer queries for all efficiently, and helps your class Team to help each other

Check Teams Assignments for any missing work

Use Posts to share useful links and tips with your class or post questions that your peers or teacher may be able to answer

Look in the Files section of your class Team for revision materials

Use the exam board (OCR, AQA or EdExcel, depending on the subject specification) for past papers and revision material

WHAT EXTENSION TASKS CAN MY CHILD COMPLETE?



So you need to.....

Consolidate your learning?

Revisit past assignments or tests, using subsequent knowledge or revision materials to correct and improve your answer

Make a knowledge organiser, with all the key facts, people, dates, information and quotes on a topic on one side of A4

Make flashcards for revision

Make a list of twenty quiz questions on each topic. Quiz your friends

Explain your learning on a topic to a parent, sibling or friend

Use revision clips and tasks on sites like BBC Bitesize or the national online learning hub Oak Academy

Make a list of key vocabulary to learn spellings and meanings. Look for clues to their etymology (word origin) like prefixes or root words to help you remember them.

WHAT EXTENSION TASKS CAN MY CHILD COMPLETE?



So you need to.....

Extend your learning?

Use reputable sources like TED talks, the British Library, the Royal Shakespeare Company, the British Museum to research a topic

Share useful links on Posts in your class Team

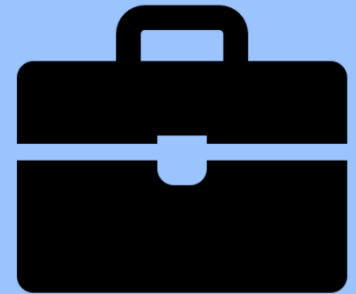
Make a timeline of major developments and texts in your subject

Plan both sides of a debate on a contentious issue in your subject. Or ask a friend to prepare one side of the argument and you do the other, then meet online to interrogate each other

Use Accessit, the new library catalogue, to find online articles and resources

Look for essay prizes and writing competitions you can enter. These are great on your CV

WHAT EXTENSION TASKS CAN MY CHILD COMPLETE?



So you need to.....

Get a head start on your career?

Finish your EPQ or UCAS statement

Research university entrance requirements for your subject

Contact companies for work experience opportunities

Do a MOOC (online course) in an interesting subject

WHAT EXTENSION TASKS CAN MY CHILD COMPLETE?

So you need to.....

Improve your general knowledge?

Watch the TV news

Set up a Twitter account if old enough and follow major figures in your chosen career, like charities, Nobel Laureates or politicians

Research the evolution of major laws, technologies, or events, or the biographies of significant people in your chosen career



“WHY DOES RGS NOT USE.....?”

...Skype? ...Google classroom?

What if.....?

How do I?

Who do I ask if.....?

....any other questions?

