



Re-founded 1555

Ripon Grammar School

Helping shape the future since 1555



20th March 2020

School closure: learning on line and pastoral support

Dear Parents and Guardians

I would like to reassure you that whilst your son or daughter is at home during the school closure, we will endeavour to continue to provide pastoral support, in addition to supporting your child in continuing their education using on line resources.

Students who are absent from school because they are ill, should, once they are well enough, access work to continue their learning through the school's virtual learning environment, Sharepoint 365/ RGS Cloud. This also applies to all students who are absent due to self-isolation.

On Sharepoint 365, there are a wealth of resources for the majority of curriculum subjects. Students should also use textbooks already provided by school.

All students are familiar with how to access Sharepoint 365, but here is a reminder of how to log on:-

1. Go to the school's website (<https://www.ripongrammar.co.uk>)
2. Click on 'Useful Links' (which can be found at the bottom left of the first page – you will need to scroll down)
3. Click on RGS SHAREPOINT (Office 365)
4. Log in and then scroll and click on the subject area.

If your child has difficulty logging onto Sharepoint 365, or they have forgotten their password, they should contact the IT Department on support@ripongrammar.com

Passwords are common across the school platforms (Sharepoint, Office 365). Students will be using their school email address as their username, and the password that they use to login in school.

If students need clarification about the work they should be doing, or are unsure which unit of work applies to them on Sharepoint 365, they should contact their subject teacher using their school email address. Alternatively, they can contact their Head of Year, using the following email addresses:-

Head of Year 7	Miss Hoskins	HOY7@ripongrammar.com
Head of Year 8	Mr Barber	HOY8@ripongrammar.com
Head of Year 9	Mr Harding	HOY9@ripongrammar.com
Head of Upper School	Miss Clark	UpperSchoolOffice@ripongrammar.com
Deputy Head of Upper School	Mrs Johnson	UpperSchoolOffice@ripongrammar.com

Headmaster: Mr. Jonathan M. Webb, MA (Cantab).

Address: Clothholme Road, Ripon, North Yorkshire HG4 2DG Telephone: (01765) 602647 Facsimile: (01765) 606388

Email: admin@ripongrammar.co.uk Website: www.ripongrammar.co.uk



However, please be mindful that teachers will only be able to respond where possible and practicable; some staff maybe ill, or caring for others, so response times may vary.

If you are able, please support your child in continuing their studies during these uncertain times. Some children, where possible, will find it helpful and familiar to structure their week by following their school timetable.

Whilst students remain at home during the school closure, form tutors will endeavour to email their tutees once a week to ensure that their tutees have access to sufficient work and are able to access the learning resources on Sharepoint 365/RGS Cloud. The form tutor will act as a point of contact should your child have a worry or concern that they wish to discuss.

The form tutor will not require a response unless your child is experiencing an issue or wishes to seek advice or support from their form tutor. We will endeavour to provide support via email throughout the school closure.

On behalf of the Pastoral Team, please accept our best wishes for the difficult weeks that lie ahead and we look forward to welcoming your child back to Ripon Grammar School, hopefully, in the not too distant future.

Yours sincerely



Miss Marita Murray
Deputy Head (Pastoral/Designated Safeguarding Lead)
murraym@ripongrammar.com

Headmaster: Mr. Jonathan M. Webb, MA (Cantab).

Address: Clothholme Road, Ripon, North Yorkshire HG4 2DG **Telephone:** (01765) 602647 **Facsimile:** (01765) 606388

Email: admin@ripongrammar.co.uk **Website:** www.ripongrammar.co.uk

