



Re-founded 1555

Ripon Grammar School

Helping shape the future since 1555



January 16th 2023

Washington DC, Virginia & Pennsylvania 28 March- 3 April 2023



Dear Parents/Guardians,

I write to confirm some final details for the trip, and also to invite you to an information evening on 16th of March from 5pm-c.6pm in SF1 (Sixth Form center). Prior to then, I would be very grateful if you could read and respond to some crucial administrative points below:

Passports – Please can you hand in actual passports as soon after we start back on 20th February as possible.

Final payment:- Please can I ask you make a fifth and final payment of **£400** via parent pay by Monday 30th of January. This will take the trip total to: £1750. I'm afraid this was a little higher than originally advertised due to the current economic situation and currency fluctuations caused as a result. Nonetheless, I hope you'll agree that the trip is excellent value for money!

KLM Luggage Allowance - one cabin bag and one checked bag weighing up to 23kgs. Flight times are:

Flight #	Date	Route	Depart	Arrive
KL 1540	28 March 23	Leeds Bradford – Amsterdam	06:20	08:40
KL 651	28 March 23	Amsterdam – Washington Dulles	13:05	15:35
KL 652	02 April 23	Washington Dulles – Amsterdam	17:25	07:10+1
KL 1541	03 April 23	Amsterdam – Leeds Bradford	09:15	09:25

Please can you drop off your son / daughter at departures at **0400 on 28th March, and collect them at 1000 on 3rd April** from Leeds Bradford Airport (if they are arriving / departing by public transport I'd be grateful if you could let me know).

Headmaster: Mr. Jonathan M. Webb, MA (Cantab).

Address: Clothierholme Road, Ripon, North Yorkshire HG4 2DG Telephone: (01765) 602647 Facsimile: (01765) 606388

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Medical:-

Should you need to update any medical / dietary issues that we need to be aware of, please can you contact Mrs Satariano (Data Manager - SatarianoZ@ripongrammar.com) as soon as possible. Many thanks in anticipation for this.

ESTA visa waiver:- Please can your son / daughter complete the visa waiver at <https://esta.cbp.dhs.gov/> Please see instructions on p3. Please return to me as soon as you can!

Covid:-

- Attestation Form - **each passenger** is required to complete an Attestation Form prior to departure, this will be required at check-in. Please can you download, print, complete, and hand to me the form attached with this letter.

Requirements are age dependent:

If 18 or over on 28 March 2023: Please print off and pass to me a copy of your vaccination certificate as soon as you can. From the US' travel authority website:

- As proof of vaccination status, the USA will accept the UK's proof of COVID-19 recovery and vaccination record and proof of COVID-19 vaccination issued in the Crown Dependencies. Your final vaccine dose must have been administered at least 14 days prior to travel.
- The CDC website lists the forms of acceptable proof of COVID-19 status. This also includes the European Union Digital COVID Certificate. Other accepted methods of proof include a printout of a COVID-19 vaccination record or a COVID-19 vaccination certificate issued at national or subnational level or by an authorized vaccine provider. Alternatively, digital photos of a vaccination card or record, a downloaded vaccine record or a vaccination certificate from an official source (e.g. public health agency, government agency, or other authorised vaccine provider), or a mobile phone application without a QR code. All forms of COVID-19 status must have a personal identifier, at a minimum including full name and date of birth, that match the information on a passenger's passport or other travel documents. It must also include the name of the official source issuing the record and the vaccine manufacturer and date(s) of vaccination.

If 17 and under on 28 March 2023 (ie up to and including 17 and 364 days) you are exempt from the vaccination requirement but are required to attest that they will take a test 3 to 5 days and will self-isolate should any symptoms develop or if they test positive. A member of staff on the trip will attest on behalf of a passenger 18 and under.

In the meantime, if you would like any further information then please do not hesitate to contact me.

Best regards,

Ed Long
Head of History & Politics
longe@ripongrammar.com

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ESTA: Go to <https://esta.cbp.dhs.gov/>

1. Click on 'create new application' (individual)
2. Click on 'confirm and continue'
3. Click 'yes' twice and then 'next'
4. Click 'upload your passport' then 'continue'
5. Select the file from your device that shows the photo page and click 'open'
6. Click Ok to upload.
7. Click add to my application (check if there are errors in the capture of your information (eg letters missing from your name) – you may need to edit it in the application itself).
8. Add in all requested information
9. Click next once done, then confirm and continue if all information is correct
10. Send code to email address (nb YOU HAVE 25 MINS TO VERIFY)
 - a. (NB you can save and exit at any time after this point – the process takes c.30 mins in total)
11. Complete info on next page – recommend leaving social media blank as optional
 - a. GBP is likely a no
 - b. Complete parents' names information
 - c. Employment information – leave blank if only PT work
12. Click next
13. No at the top – not in transit
14. Complete emergency contact information as per the below (**use my name** not your own!) – ignore the phone number (just put 0) and no need to fill in the 'Address whilst in the US'. Your emergency contact should already appear at the bottom:

U.S. POINT OF CONTACT INFORMATION		
Name *		
ED LONG		
Address Line 1 *		
HOTEL HARRINGTON	Address Line 2	435 11TH ST NW
		Apartment Number
City *		
WASHINGTON, DC	State *	DISTRICT OF COLUMBIA
Country Code *		
UNITED STATES (USA) (+1)	Phone Number *	0

15. Click next then 'no' to every question (if any are yes, please let me know!)
16. Click the first certification box ('I, the applicant' – 3rd party box not needed) then next
17. Check and confirm & continue if details are correct, if not please edit. Please re-enter info as requested at the end then click next.
18. Please click on the disclaimer then 'pay now'
19. Please enter details, 'authorize', then click continue.
20. Once processed, please download, print, then pass a paper copy of the application to Mr Long as soon as you can. Click exit to leave the process.
 - a. NB \$21 fee gives you two years' validity for the ESTA, so if travelling again whilst you'll need a new application you won't have to pay again!

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